



Additional Ways to View Demographic Information

- From *QuickFind*
 - *Right Click* once to view

Scroll to the bottom to review the demographic information

Person Name	Job	Location	Std Pay Period Hours	Scheduled Hours	Total Hours Worked	Pay Rule	Overtime Hrs
Test, Kronos 275	Assistant/Patient Care Assistant	UVA Medical Center	72.00	32.00	23.25	07-NE30-C-Shift P_5	

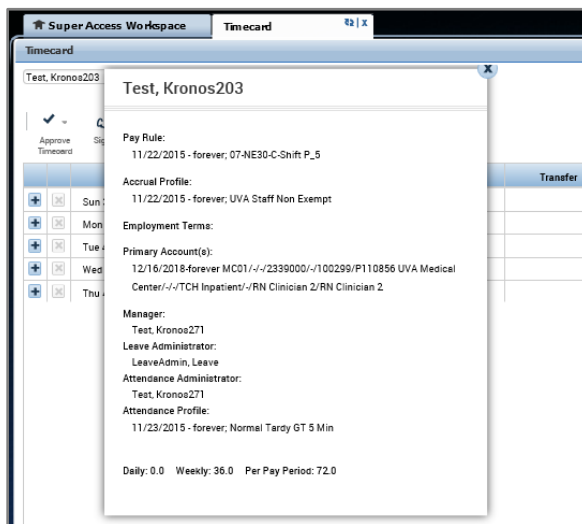
- In the *Schedule* or *Schedule Planner*
 - Hover over the team member's name to view minimal information

Person Name	Job	Location	Std Pay Period Hours	Scheduled Hours	Total Hours Worked	Pay Rule	Overtime Hrs
Test, Kronos210	72.00	32.00	23.25	07-NE30-C-Shift P_5	

Test, Kronos210
 Job:
 Location:
 Std Pay Period Hours: 72.0
 Scheduled Hours: 32.00
 Total Hours Worked: 23.25
 Pay Rule: 07-NE30-C-Shift P_5
 Overtime Hrs:



- From the *Time Card*
 - *Right Click* on the team member's name to view demographic information



Additional Questions?

- Call the Help Desk at 434-924-5334
OR
- Go to KNOWLEDGELINK and enter a ticket online



See job aid located on the *Kronos Welcome Page* titled:
Submit a Help Desk Ticket On-line